

This Notice Expires 31 December 1974

NATIONAL PHOTOGRAPHIC INTERPRETATION CENTER

NPIC NOTICE  
NO. 18-8

TRAINING  
7 November 1974

CIA-SPONSORED TRAINING AT LOCAL SCHOOLS  
1975 SPRING SEMESTER

1. The Central Intelligence Agency sponsors part-time academic training for its employees at local colleges and universities. If you wish sponsorship for the 1975 spring semester, Form 136 (Request for Training at Non-Agency Facility) must be submitted through your component chief to the Human Resources Branch/SS (6N500) by Wednesday, 27 November 1974.

2. This announcement does not apply to the Agency Off-Campus program which consists of the University of Virginia classes held at [redacted] and Headquarters. Specifics on this program and registration procedures will be announced at a later date.

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3. Advances for tuition in excess of \$25 will be disbursed in Room 1N707, Finance Branch/SS, 7 January 1975. Accounting instruction will be given at this time. If you have to register prior to 7 January 1975 and tuition is in excess of \$25, you may request an earlier tuition advance by submitting Form 281 (Request for Advance of Funds) along with the Form 136. If the tuition is less than \$25, you will be reimbursed by submitting your receipt and Form 264 (Request for Reimbursement or Payment) after registration.

4. Please note the following:

- a. Approval for Agency sponsorship must be obtained prior to registration for a course.
- b. Courses must be taken for credit and not for audit.
- c. Books are not included in Agency sponsorship.

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5. To prevent delays, you should ensure that all items on the Form 136 are completed (objective, cover status, entrance-on-duty date, etc.). Also indicate whether you will be a graduate, undergraduate, or special student. If applicable, indicate if you are a resident or non-resident of state, and if the course is to be held on or off campus.

6. A list of the spring registration dates for some of the local colleges and universities can be found on the attachment.



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Executive Officer

Distribution:

ALL CIA-NPIC EMPLOYEES

1975 Spring Semester

SCHEDULE--WASHINGTON AREA UNIVERSITIES AND COLLEGES

<u>SCHOOL</u>	<u>REGISTRATION</u>	<u>CLASSES BEGIN</u>
<u>American University</u>		
On Campus	17-18 Jan.	20 Jan.
Off-Campus (Consult Off-Campus Schedule)	17-18 Jan.	20 Jan.
<u>Catholic University</u>	8-11 Jan.	13 Jan.
<u>Federal City College</u>	25 Nov.-6 Dec.	6 Jan.
<u>George Mason University</u>	15-16 Jan.	20 Jan.
<u>George Washington University</u>		
On Campus	10-12 Jan.	14 Jan.
Off-Campus (Consult Off-Campus Schedule)	Various	
<u>Georgetown University</u>	13-14 Jan.	15 Jan.
<u>Howard University</u>	9-10 Jan.	13 Jan.
<u>Montgomery College</u>	14-16 Jan.	20 Jan.
<u>Northern Virginia Community College</u>	2-3 Jan.	6 Jan.
<u>Prince George's Community College</u>	16 Jan.	20 Jan.
<u>University of Maryland</u>		
On Campus	13-14 Jan.	16 Jan.
Evening Session	13-17 Jan.	18 Jan.
Off-Campus (Consult Off-Campus Schedule)	Various	
Pentagon (Consult Off-Campus Schedule)	Various	
<u>University of Virginia</u>		
(Northern Virginia Regional Center)	8-22 Jan.	27 Jan.
Agency Off-Campus Program	8-9 Jan.	27 Jan.
<u>U.S.D.A. Graduate School</u>	4-8 Jan.	9 Jan.